

Administration courses

KPC Evaluations

Course : Designing A Training Program or Workshop

Block S **Time** 8:00 AM - 2:00 PM

From 19/10/2015 **To** 22/10/2015

Location Ex-Anglo American School

Evaluators Count 5

Organizer Business English Cons

Instructor An Swinnen

PROGRAM TOPICS :

- | | |
|--|------|
| 1. The topics were most beneficial to my job. : | 4.80 |
| 2. The topics were relevant to my training needs : | 4.80 |
| 3 The topics were interesting and updated : | 4.80 |
| 4. Comments : | |

Average 4.80

INSTRUCTOR :

- | | |
|--|------|
| 5. The instructor was knowledgeable and will prepared: | 4.80 |
| 6. The instructor was an effective communicator : | 4.80 |
| 7. The instructor presented the program objectives early and clearly : | 4.80 |
| 8. The instructor was competent in keeping the sessions alive and interesting. : | 4.80 |
| 9. The instructor uses the audiovisual aids effectively : | 4.80 |
| 10. Comments : Love her, and I love the books she lend them tous | |

Average 4.80

TRAINING MATERIAL :

- | | |
|--|------|
| 11. The material covered the program is beneficial to my job : | 4.60 |
| 12. The material was clear and presented in an interesting way : | 4.80 |
| 13. There was a balance between the theoretical and practical material : | 4.80 |
| 14. Comments : | |

Average 4.73

TRAINING METHODS AMD AUDIOVISUALS :

- | | |
|--|------|
| 15. The audiovisuals were effective and diversified : | 5.00 |
| 16. The presentational and materials were clearly visible : | 5.00 |
| 17. There was a good balance between presentations and group discussions : | 5.00 |
| 18. Comments: | |

Average 5.00

PARTICIPANTS :

- | | |
|--|------|
| 19. The participants levels were homogenized : | 5.00 |
| 20. The participants were actively involved in the course : | 5.00 |
| 21. The participants were highly committed to the course schedule : | 4.80 |
| 22. The number of participants was adequate with regards to its subject: | 5.00 |
| 23. Comments Perfect but there were some missing ppl | |

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Average 4.95

PROGRAM SCHEDULE :

- | | |
|--|--|
| 24. The schedule was suitable : | 4.60 |
| 25. The breaks were enough and suitable : | 5.00 |
| 26. The length of sessions was appropriate : | 4.80 |
| 27. The timing of conducting the program was convenient: | 5.00 |
| 28. The amount of time scheduled was enough to meet course objectives: | 4.80 |
| 29. Comments | I think if the program has more time will be excellent |

Average 4.84

PROGRAM FACILITIES :

- | | |
|---|--|
| 30. The location was suitable : | 3.80 |
| 31. The classroom was adequate : | 4.00 |
| 32. The classroom equipments were well arranged : | 4.00 |
| 33. The seats were comfortable: | 4.80 |
| 34. The catering was sufficient and satisfactory and diversified: | 4.80 |
| 35. Comments: | Food was spicy .
u projectors doesn't work in the first day |

Average 4.28

ORGANIZATION AND SUPERVISIONS :

- | | |
|---|------|
| 36. The program was well organized and Supervised : | 5.00 |
| 37. The program coordinator was helpful to participants : | 5.00 |
| 38. The program coordinator was easy to reach : | 5.00 |
| 39. Comments: | |

Average 5.00

OVERALL EVALUATION OF THE PROGRAM :

- | | |
|---|------|
| 40. I would apply most of the program skills and techniques in my job : | 4.80 |
| 41. I feel the program will help me do my job better : | 4.80 |
| 42. The program was a good learning experience. I am satisfied with what I have learned : | 5.00 |
| 43. Comments: | |

Average 4.87

Comments

thanks you so much